

DURATION OF PROGRAMME

The programme will be offered over a period of 3 to 5 years.

AWARD OF DEGREE

In order to be awarded the BSc. Management Studies (Human Resource Management major) degree, students must successfully complete the 90 credits as specified in the programme structure.

DELIVERY MODE

All courses will be delivered fully online. However, some courses may have face-to-face final examinations.

HOW MUCH WILL THE PROGRAMME COST

The link below provides information on the programme cost.

<http://www.open.uwi.edu/undergraduate/financial-information>

HOW TO APPLY

Applications for the programme will be accepted online.

Interested persons should complete an application form available at

<http://apply.open.uwi.edu>.

The instruction sheet can also be downloaded by going to

http://www.open.uwi.edu/sites/default/files/Information_Sheet.pdf

WHAT DOCUMENTS SHOULD I SUBMIT?

1. Signed copy of Declaration Page (required for all online applications) Please note that this document will only be accessible after you have selected the "Application is Complete" button.
2. Birth Certificate (not required from UWI graduates)
3. Marriage Certificate (where applicable)
4. Legal Affidavit or Deed Poll if your present name is different from that on the Birth Certificate
5. Professional Certificates/Diplomas obtained from institutions other than UWI
6. Official Transcripts (for non-UWI graduates)

Please note that official transcripts must be sent directly from the granting institution to The UWI Open Campus (please see mailing address at the back of the brochure). All other documents should be submitted through an Open Campus Country Site. Applicants are requested to take the originals to the nearest site where they will be copied, certified, scanned, and then forwarded to the Assistant Registrar. Applicants from countries without an Open Campus Country Site should write to the Assistant Registrar at admissions@open.uwi.edu.

The links below provide further information on application, admission and documents required.

<http://www.open.uwi.edu/undergraduate/admissions>

<http://www.open.uwi.edu/undergraduate/documents-required>

WHY STUDY AT THE UWI OPEN CAMPUS?

The Open Campus provides attractive options for academic progress, lifelong learning and career development in a variety of formats and modes of delivery. Join the over 20,000 students who study in the Open Campus each year. Some of the reasons that students choose the Open Campus include:

Access: The Open Campus provides opportunities for students to gain access to higher education. The design of the programmes with entry at several levels allows more students access to The UWI through a number of different matriculation options.

Study at your own pace: The mixed mode teaching delivery method of the Open Campus allows students to organise their time to better fit in with their personal and work commitments. Students can achieve their academic goals on a flexible schedule.

Cost-effectiveness: The Open Campus offers courses/programmes at very affordable cost that can suit any budget. We also offer several financial payment options.

In-country education and training: Many of our programmes offer students the opportunity to study while remaining in full-time employment. In addition, the new skills and ideas developed can be applied in the workplace.

Professional Development: The Open Campus offers opportunities for persons to keep abreast of new ideas and concepts in their own fields of work or in other disciplines.



UWI

OPEN CAMPUS



BSc



UWI

OPEN CAMPUS

The Assistant Registrar

Recruitment, Admissions and Registration

The University of the West Indies, Open Campus

St. Augustine, Trinidad & Tobago, W.I.

Fax: (868) 663-4919 • Email: admissions@open.uwi.edu

For further information, please visit our website

www.open.uwi.edu

Canada

Support for this development is provided to The UWI Open Campus
by Global Affairs Canada (GAC)
under the Strengthening Distance Education in the Caribbean (SDEC) Project.

Management Studies

(Human Resource Management)

Management Studies (Human Resource Management)

INTRODUCTION

The knowledge and understanding of the human resources of an organization is pivotal to that organization's success, irrespective of its size, industry and profit motive. The focus of human resources is to understand people, their needs and desires, relationships and interactions, thereby enabling organizations to be effective and to achieve and maintain an optimum level of efficiency. Attaining a qualification in human resource management will provide a quality social sciences degree in an increasingly important applied field.

ABOUT THE PROGRAMME

This BSc Management Studies (Human Resource Management major) programme offers persons the opportunity to examine and explore a combination of core concepts and methods covering the theory, principles and practices of human resource management. The programme seeks to:

- Provide an in-depth study of human resource management using a combination of economic, political, psychological and sociological approaches
- Present the fundamentals of managing people alongside the industry functions of organizations
- Facilitate an understanding and awareness of current issues of human resource management in the modern economy
- Promote and foster a range of professional and transferrable interpersonal, communication, leadership and team-building skills

WHO IS THE PROGRAMME FOR?

This BSc Management Studies (Human Resource Management major) programme targets persons who are currently working in any of the numerous areas of management and administration within government ministries; private sector entities of business, industry and commerce; non-governmental organizations; educational institutions; as well as persons with an interest in the field of study.

PROGRAMME STRUCTURE

Courses		
Level I	Level II	Level III
English for Academic Purposes	Research Methods for Business – Introduction to Qualitative and Quantitative Methods	Business Strategy and Policy
Introduction to Sociology	Organizational Behaviour and Human Resource Management	Research Project/Practicum
Foundations for Learning Success		Team Building & Management
Introduction to Cost and Management Accounting	Business Law I	Labour & Employment Law
Introduction to Computers	Principles of Marketing	Managing Organizational Change
Principles of Management	Financial Management	Business Communication
Principles of Economics	Computer Applications for Business	Managing Gender, Equality, Diversity and Inclusion
Mathematics for Social Sciences I OR Mathematics for Social Sciences II	Management Information Systems	
Introductory Statistics	Introduction to Entrepreneurship	Compensation Management
Introduction to Financial Accounting	Contemporary Issues in Human Resource Management	Industrial Relations
	Introduction to International Business	

ENTRY REQUIREMENTS

Applicants must meet the University's normal matriculation requirements in order to be accepted into the programme. They must satisfy the requirements in (a), (b), (c) or (d) below:

- (a) Holders with CXC/CSEC and CAPE/GCE A Level qualifications having:
- An acceptable pass in CXC/CSEC English A or CAPE Communications Studies; AND
 - An acceptable pass in CXC/CSEC Mathematics or its equivalent; AND
 - One of the following minimum qualifications:
 - either five subjects (at least two GCE A Level or CAPE) and the remainder acceptable passes in CXC/CSEC or GCE O' Level; OR

- four subjects (at least three GCE A Level or CAPE) and the fourth an acceptable pass in the CXC/CSEC or GCE O' Level

Note: Grade requirements for CXC/CSEC subjects are General Proficiency - Grades I or II prior to June 1998 and Grades I, II, or III from June 1998.

- (b) Holders of five (5) CXC/CSEC or GCE O' Level passes or equivalent, not necessarily obtained at the same sitting.
- (c) Entrants with a Diploma, Certificate or Associate Degree from UWI or an approved Caribbean tertiary level institution.
- (d) Persons over the age of 21 who have been out of school for at least five years, on the basis of their overall academic and professional attainments.