



## THE UNIVERSITY OF THE WEST INDIES OPEN CAMPUS

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### ADVERTISEMENT

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#### TWELVE (12) IN-COUNTRY FOCAL POINTS THE UWI OPEN CAMPUS / UNICEF EASTERN CARIBBEAN AREA (ECA)

Applications are invited for the post of **In-Country Focal Points**, Open Campus / UNICEF Eastern Caribbean Area (ECA) Project.

The aim of the proposed research initiatives to access existing child rights capacity needs in twelve targeted countries. UNICEF ECA requires a needs assessment to be conducted to determine the capacities of organizations to implement programmes and institutionalize programmes on child rights, safety and justice education. The assessment will involve but not limited to assessing the knowledge, skills and attitudes of staff; legal framework; policies and protocols; describing resources available (including physical infrastructure); education and training programmes; existing support systems in place for children in conflict with the law; the needs of the community or target population; gender equity and sustainability issues; types and extent of violence or infringements against children; risk factors for children and interventions currently being implemented and by whom.

#### QUALIFICATIONS AND EXPERIENCE

Candidates for the position of **In-Country Focal Point** should possess:

- a Bachelor's degree in Social Work, Psychology or related discipline from a recognized tertiary level institution;
- at least two years' experience in the social sciences with emphasis on supporting the implementation of qualitative and quantitative research activities.

**NB:** Students who are in the second year or higher, with coursework in child rights and development and or research methods, will also be considered.

#### KEY COMPETENCIES/SKILLS

Ideally, the **In-country Focal Point** (Open Campus / UNICEF ECA) should:

- be able to work in a virtual environment and as part of a team;
- be proficient in Microsoft Word, Excel and Power Point;

- be detail oriented, highly organized and able to meet tight deadlines;
- have excellent writing skills and be able to effectively communicate verbally with diverse stakeholder groups, including children and adolescents.

## **DUTIES AND RESPONSIBILITIES**

The **In-Country Focal Point** will be responsible for ensuring that the research activities in their respective country are coordinated and implemented in order to achieve the project objectives. Some of the specific duties for which the In-Country Focal Points will be responsible include, but not be limited to:

- participation in a virtual orientation for country focal points;
- conduct site visits to ensure that the appropriate ICT resources are available for virtual data collection;
- advising the Project Coordinator of any approvals that must be granted in order for data collection activities to be undertaken at the respective sites;
- liaising with the Project Assistant to ensure that all of the logistical arrangements are in place, to ensure the success of remote data collection;
- assisting with the scheduling and confirming of appointments for interviews and focus group discussions;
- note taking during interviews and focus group discussions as required;
- assisting with the facilitation of focus group discussions with children;
- support communication with various stakeholders, arrange meetings, meet reporting requirements and attend project meetings.

Applications should be made on forms obtainable from The UWI Open Campus website: <http://www.open.uwi.edu/hrmd/employment-opportunities> and sent via email as soon as possible, along with an up-to-date curriculum vitae to the following email address.

The Director of Human Resources  
C/o The University of the West Indies  
Open Campus

Via Email: [human.resources@open.uwi.edu](mailto:human.resources@open.uwi.edu)

Applicants are advised to invite two referees to send references under CONFIDENTIAL cover directly to the Director of Human Resources, without waiting to be contacted by the University.

**CLOSING DATE FOR RECEIPT OF APPLICATIONS – August 16, 2018**

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## FURTHER PARTICULARS

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### IN-COUNTRY FOCAL POINTS OPEN CAMPUS / UNICEF ECA PROJECT

#### OPEN CAMPUS

1. The University of the West Indies, Open Campus serves the following English-speaking Caribbean countries:

Anguilla	Grenada
Antigua & Barbuda	Jamaica
Bahamas, The Commonwealth of	Montserrat
Barbados	St. Christopher & Nevis
Belize	St. Lucia
Bermuda	St. Vincent & The Grenadines
British Virgin Islands	The Republic of Trinidad & Tobago
The Cayman Islands	Turks and Caicos
The Commonwealth of Dominica	

2. The University began teaching in 1948 at Mona in Jamaica as a University College affiliated with the University of London, and became independent in 1962. The University has campuses at Mona in Jamaica, St Augustine in Trinidad and Cave Hill in Barbados, and Open Campus Sites in the above countries (except Bermuda and Turks & Caicos). The UWI on-campus student population is currently over 40,000 full-time equivalent students.
3. In a major initiative to grow our student population and service the widely dispersed needs of country partners, the University has launched the Open Campus, an entity that is built on our success in distance education and continuing studies throughout the Caribbean. The current population of our distance students and continuing education students is over 20,000 and the Open Campus is aggressively developing new programmes to increase student enrollment. Open Campus currently employs a wide variety of distance delivery methods and has 52 education centres in 16 different English speaking countries and a staff of almost 400 professionals to support our growing student population.

#### PROJECT BACKGROUND

4. Improving citizen security is a Caribbean regional priority that requires comprehensive, coordinated, multidisciplinary reforms and targeted strategies. Given its mandate to build regional capacity, The University of the West Indies (UWI) has embarked upon several research initiatives, to further our understanding of the prevention and reduction of violence against children across the region, some of which have resulted in the development of academic programmes thus contributing to child justice and security reform.

5. The countries of the Caribbean share similar historical experiences of slavery and colonialism, and as a result, legacies of violence continue to pervade cultural understandings of penalty and punishment in varying degrees in the different Eastern Caribbean territories. Child abuse and domestic violence are outcomes of these cultural practices. In some instances, this acceptance is perpetuated by institutions and individuals who have the legal and ethical obligation to protect children. Such violations are often committed in ignorance by adults who lack the knowledge, skills and competencies to adequately support children's best interests. The foregoing is indicative of the gaps in the legal frameworks, judicial and educational systems and issues inherent in gendered social relations.
6. As a demonstration of its commitment, the Caribbean Child Development Centre (CCDC) of The UWI Open Campus, over a decade ago, conceived The Child Rights Education Project (CREP), which proactively led the development of a range of Child Rights courses, workshops and training programmes for a variety of stakeholders such as policymakers and managers, front-line practitioners, parents and children. The project process may best be described as, "learning about rights, learning through rights (using rights as an organizing principle to transform the culture of learning) and learning for rights (taking action to realize rights)". With funding and technical support from UNICEF Jamaica, the scope of the project expanded to encompass research, institutional capacity building through the development and piloting of rights-based policy, training, programming, public service and monitoring and evaluation processes. In addition to the CREP, The UWI Open Campus also offers a Human Rights course within the Community Leadership and Development Programme of the Social Welfare Training Centre. The academic rigour of these programmes and courses and interdisciplinary praxis are comparable with international standards.
7. The UWI Open Campus has developed essential tools and mechanisms for changing how children's rights are perceived and applied, and contributed to strengthening rights-based capacity of more than 2,000 duty-bearers, in culturally appropriate and contextually responsive ways. Effective child protection and efficient management of child protection cases is a multi-sectoral and multi-disciplinary intervention. Child Rights Education Training (CRET) is viewed an essential input for strengthening prevention and re-victimization reduction efforts that engage sector workers, family and community in the treatment of cases of child abuse, neglect and exploitation, as well as treatment of child victims of crime, child witnesses and child offenders. CRET promotes a rights-based and life-cycle approach to the provision of holistic care for children within the child protection system, using gender sensitivity and maximizing family and community resources.
8. Against this background, The UWI Open Campus, received funding from UNICEF Eastern Caribbean Area (ECA), to conduct a needs assessment to plan an academic programme/(s) and initiatives geared towards capacity building in child rights, safety and justice and promoting public awareness of same. The aim of the assignment is to protect children from exploitation, and abuse.

## **WORK LOCATION**

9. An In-Country Focal Point will be selected from each of the 12 countries (Anguilla, Antigua and Barbuda, Barbados, British Virgin Islands, Dominica, Grenada, Montserrat, St. Kitts and Nevis, St. Lucia, St. Vincent and the Grenadines, Trinidad and Tobago, Turks and Caicos Islands). Travel will not be required for this role.

## **WORK ENVIRONMENT**

10. The job incumbent must be able to work in a virtual team environment.
11. The incumbent will be required to work remotely and as such, must have the necessary ICT infrastructure in place (i.e. internet access, computer equipment etc.)
12. The incumbent must be able to engage others in team meetings, develop new ideas/best practices, and support the work of others using a variety of ICT and collaborative web tools.

## **REPORTING**

13. The In-Country Focal Points will be supervised by the Lead Researcher and Project Coordinator.

## **CONTRACT TYPE**

14. The In-Country Focal Point will be engaged on a contract for services for up to a maximum of **15 days** during the period of September 1 – November 30, 2018.
15. This package will not attract the same benefits received by UWIOC staff.

## **ASSUMPTION OF DUTIES**

16. The successful candidate will be expected to assume duties on September 1, 2018.