Programme Advising Document

Postgraduate Diploma and MEd-

LITERACY INSTRUCTION

Programme Advising for Academic Year 2016/17

JANUARY 2016 COHORT

(for students who started the programme in January 2016)

ADVICE: For the working adult we recommend a maximum of 2 courses per semester.

Note:

- It is mandatory that all students participate in the graduate introduction to online learning course - **OOL6001**. You can review the information about this course on the Website.
- The duration of the programme is based on the courses outlined for each teaching period. If you choose to do less than the outlined number, note that this will prolong your studies.
- Note that Semesters 1 and 2 have 13 teaching weeks, while the Summer Term has 7-9 weeks of teaching. It is important to note that the Summer Term is Compulsory and not doing courses in the summer will affect the duration of your studies.
- Students should download a copy of the Academic Calendar and note the deadlines for normal registration, late registration, requesting leave of absence, and other important dates.
- Students should also read information on the website related to REGISTRATION PROCEDURE to ensure that they have completed all the steps in the registration process.
- Students with resits, should note the courses on offer each semester.

COURSE CODE	COURSE NAME	CREDITS	SEMESTER OFFERED			COURSE TYPE	IMPORTANT INFORMATION TO GUIDE COURSE SELECTION / REGISTRATION
General Information		The M.Ed. in Literacy Instruction is a 24 months programme comprising of 7 courses and a research paper (36 credits in all). Students will have the option of exiting upon successful completion of the first five courses and the graduate introduction to online learning, and will be eligible for the award of the Postgraduate Diploma in Literacy Instruction.					
YEAR 1 [Jan to December 2016-]			Sem. 1 (Sept. – Dec.)	Sem. 2 (Jan. – May)	Summer (May – July)		
Courses Already Completed							
OOL6001	Graduate Introduction to Online Learning	0		✓		Core	This is a mandatory course and it is recommended that you register for this course at the beginning of your programme. It covers topics such as: ✓ Navigating your online system – The Learning Exchange ✓ Referencing and Plagiarism ✓ Writing at the Graduate Level
EDLS6501	Foundation of Literacy Instructions	4		✓		Core	Assessment includes: online essay, case study, discussion forum.
EDLS6502	Best Practices in Literacy Instruction	4			✓	Core	Assessment includes: online essays, group presentation and activities, case studies and graded discussion forum.
EDLS6503	Literacy Curriculum	4			✓	Core	Assessment includes: online essay, case study, discussion forum and individual presentations.
Courses Not Yet Completed							
Academic Year 2016-7- Semester 1 (August to December 2016)							

EDLS6504	Literacy Assessment	4	✓			Core	Assessment includes: online essay, research paper, discussion forum, presentation.
EDLS6505	Literacy Material Design	4	✓			Core	Assessment includes: online essay, case study, discussion forum, presentation, practical activities.
COMPLETION FOR POSTGRADUATE DIPLOMA STUDENTS – STUDENTS IN THE MEd WILL CONTINUE TO YEAR 2 BELOW.							
YEAR 2 [Jan to December 2017]			Sem. 1 (Sept. – Dec.)	Sem. 2 (Jan. – May)	Summer (May – July)		
EDLS6506	Leadership in Literacy Instruction	4		✓		Core	Assessment includes: group presentation, graded discussion, and research paper.
EDLS6507	Research Methods	4		✓		Core	Assessment includes: group and individual presentation, research related activities, discussion forum
EDLS6520	Research Paper 1	8			✓	Core	Assessment includes: Part 1 - production of research proposal and presentation of proposal. **Pre-requisite: EDLS6507.**
	Research Paper 2		✓			Core	Assessment includes: Part 2- presentation of data collection and analysis. Submission of Final Research Project.

Please note that all matters relating to teaching and learning should be directed to your Group Facilitator (GF) or Course Coordinator (CC) or Course Instructor (CI). In the event that you do not hear from the facilitator in a timely manner, you should contact your Course Delivery Assistant (CDA) in the Programme Delivery Department (PDD).

You can communicate with the CDA team by emailing academicsupport@open.uwi.edu or by skype.

The Skype name is uwioc_academic_support [please add this name to your skype contact and do not hesitate to interact as often as needed. The Skype room is available Monday to Friday, from 10am -11am (Jamaica time) /11am to noon (EC time).

Also feel free to contact your Programme Manager at any time.

For additional information:

- To see the full listing of courses for your programme, go to the link: http://www.open.uwi.edu/graduate/programmes
- For tuition information for the academic year 2016/2017, go to: http://www.open.uwi.edu/graduate/financial-information
- For technical issues, inclusive of appropriate systems to be downloaded, assistance with UWIOC email/ password, uploading of assignments, etc. Contact the helpdesk at helpdesk@open.uwi.edu
- You can email your programme related queries to graduate.programmes@open.uwi.edu or academicsupport@open.uwi.edu